

# Thesis

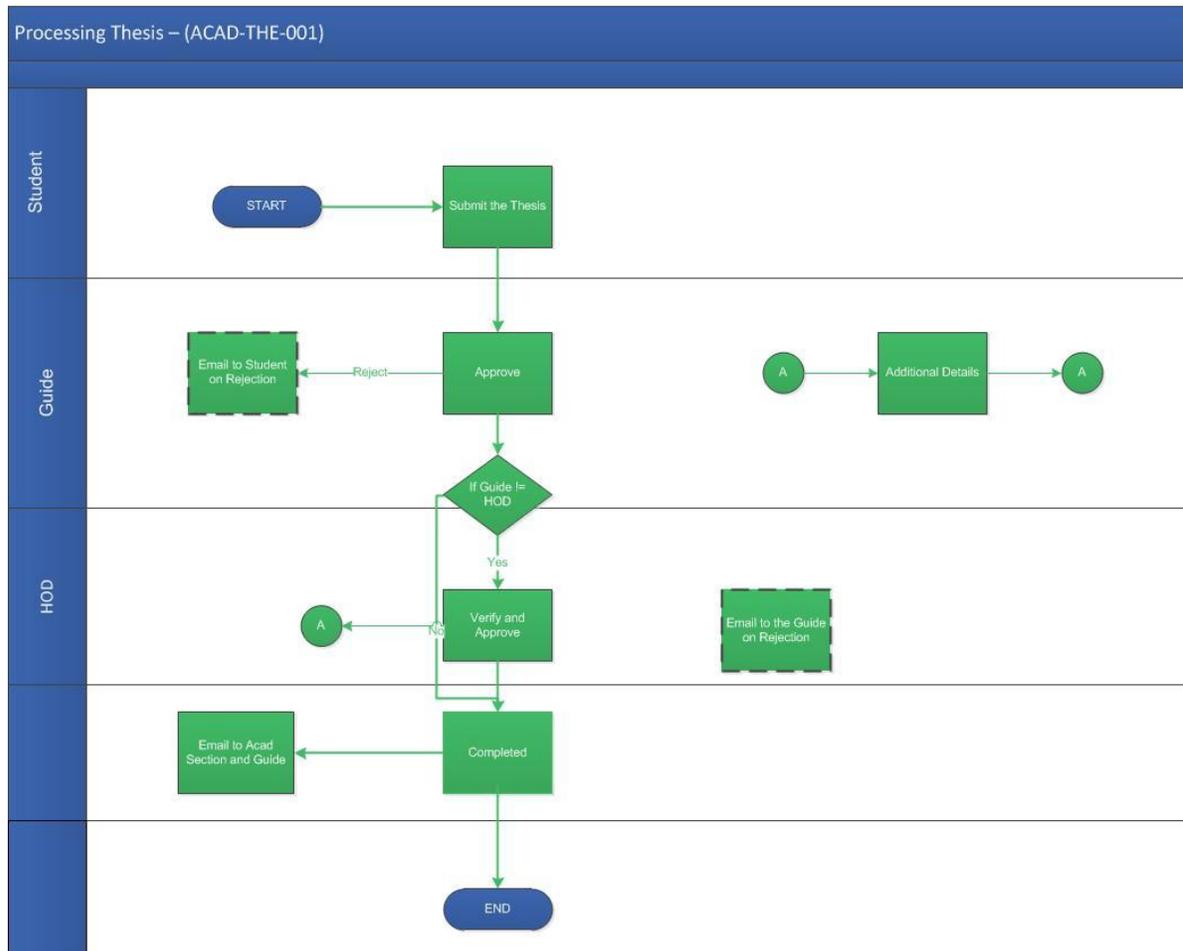
## Overview

### 1.1 Scope

This process describes the procedure involved by the scholars to upload thesis which is enabled after the submission and completion of synopsis process.

### 1.2 Flowchart

Flowchart for processing thesis is given below



### 1.3 User Roles:

User	Roles
Student	Submit the thesis
Guide	Approve the thesis
HOD	Verify and Approve

### Process Description

#### 2.1 Key Information Captured

The following are the Key Fields in this process.

1. Student submit the thesis
2. Approve Request.
  - Guide approval.
  - HOD.

### User Interface Design

#### 3.1 Student Initiation Screen

##### 3.1.1 Functional Specifications / User Interface Design

When student invokes the 'Submit Thesis', the system generates the 'Submit Thesis' screen. This screen enables for scholars to upload their thesis post to the submission of synopsis.

**Menu: Submit Thesis**

**It is recommended to follow all the instruction given in the title of the thesis form.**

**Submit Thesis**

**Thesis Details**

**Title for Thesis \***

Note:

- The title should be entered as ALL CAPITALS.
- Symbols can be used and will be printed as entered.
- Superscripts and Subscripts can be in Capital or Small.
- Supported characters can be copy and paste into the title box [ β δ ε ζ α η θ λ μ ν ζ γ π ρ σ ζ τ φ χ ψ ω ]

**Please upload Thesis document in PDF format(20 MB max) \***

**Browse...** No file selected.

**Please upload Two-page summary in PDF format(10 MB max) \***

**Browse...** No file selected.

**Abstract (max 500 chars)\***

Remaining Character(s) : 500

**Highlight of the Thesis (max 500 chars) \***

1. **Browse:** Click 'Browse' to select the thesis (PDF Format only)
2. **Abstract:** Scholars shall enter their abstract in the textbox.
3. **Highlight of the thesis:** Scholars shall enter their highlight of the thesis in the textbox.

## Processing of Thesis - IIT MADRAS

**B** *I* U ~~A~~ ~~S~~  $X^2$   $X_2$  sans-serif ▼ 14 ▼ **A** ▼ ☰ ☷ ☰ ▼ </>

SYNTHESIS, STRUCTURE AND BONDING OF GROUP 4 AND 5 METAL AND METALLAHETEROBORANES

Please upload Thesis document in PDF format(20 MB max) \*

SYNTHESISANDSTRUCTURE.pdf

Please upload Two-page summary in PDF format(10 MB max) \*

SYNTHESISANDSTRUCTURE.pdf

**Abstract (max 500 chars)\***

SYNTHESIS & STRUCTURE

Remaining Character(s) : 479

**Highlight of the Thesis (max 500 chars) \***

SYNTHESIS & STRUCTURE

Finally, click submit. The below pop up displays, ensure all your details and then continue submission

After submitting, you will not be able to do any further changes.

Do you want to continue submission ?

The status of the process could be checked in the task status.



## 3.2 Approval Screen

When the SCHOLARS submits the 'Thesis', the system generates the submitted task in the corresponding Guide's inbox.

when clicked on the roll no the system generates the 'Thesis Submission Guide Approval' screen.

Inbox		Search all Columns		Enter Search Text
	ID	TASK NAME	PROCESSED ON	
<input type="checkbox"/>	CY140036	Processing of Thesis_353	09-01-2020 18:11:43	

### For Guide:

Guide can login workflow at <https://workflow.iitm.ac.in/employee> and review the submitted thesis.

Thesis Submission - Guide Approval

---

Guidelines

---

Student Details

Roll No	Name	Department Name	Semester
	Anangsha De	Chemistry	11

Title of Research

SYNTHESIS, STRUCTURE AND BONDING OF GROUP 4 AND 5 METALLABORANES AND METALLAHETEROBORANES

Thesis Path

<http://thesis.iitm.ac.in/testThesisDoc?type=Thesis&rollno=> [Download](#)

Summary Path

<http://thesis.iitm.ac.in/testThesisDoc?type=Summary&rollno=> [Download](#)

Abstract

SYNTHESIS and STRUCTURE

Highlight of Thesis

SYNTHESIS and STRUCTURE

The student information and Thesis details are auto-populated.

**Download button:** Guide can download the student 'Thesis document' and 'Two-page summary document' by clicking this button. Guide can 'approve' or 'reject' the thesis task.

If Guide approves the task, it is locked to HOD.

If Guide rejects the task, it goes back to Student and Email triggered to student with Guide comments.

Again, student updated his Thesis page and resubmits the Task.

**Email:** When Guide rejected the task, Email will be triggered to student.

### **HOD Approval:**

The Task comes to the HOD inbox.

Recommended Actions

Please submit the task to Approval

Remarks   
Max 500 characters

Remarks Summary

Activity Name	Remarkd By	Remarks	Date of Remarks
Approved by Guide	Sarathi R	uiu6	06-01-2018 12:09:23

Page 1/1

Student Details

There is no option to reject the Task. After Successful Finish, the Task goes to the TEPC site.

TEPC is third-party site for thesis evaluation process.

**Note-> If both HOD and Guide are same Faculty, then the task gets finished in Guide step. HOD step not required for this scenario.**

After Thesis finished, Mail sent to following section:

To: Acad Section and Guide.

### **TEPC Screen:**

After Thesis Successfully submitted, it goes to third party site TEPC. The Members of ACAD section open the TEPC and send thesis request to the Examiners. The Examiners can either approve (or) reject the request.

After approved the Thesis request by a particular examiner, mail sent to that examiner.

Examiner can select the below options:

1. Approve
2. Resubmit the Thesis.
3. Fresh submission of synopsis required.

Examiners can select anyone option in above scenarios, mail sent to the Acad section for the respective selection.

If Examiner selects the third option and uploads a review report, student needs to upload a fresh Thesis.

Thesis link enabled for the respective student.