

Synopsis – Help Doc

Synopsis Submission:

1. Scholars who have completed one year of course work and have 7.5 CGPA and above can submit synopsis.
2. Login workflow at <https://workflow.iitm.ac.in/student>. Click 'Submit Synopsis'. Enter the title of the thesis. Click Browse and select a file. Click Upload file. Enter remarks and submit.

Grade Info	Roll No	EE11S003	Name	Bhargav Srinivas Chinnari
Course Registration	Semester	07	Branch	Electrical Engineering
	Department	Electrical Engineering		
Submit Synopsis				
Submit Thesis				
Request Financial Assistance				
Add/Drop Courses				
Work Log				
Travel Claims				
Travel Advance				
Club Subscription				
Apply for Quarters				
Update Bank Account Number				
Dues Payment				
Id Card				

Synopsis Details

Title of Research

Attach Document.
(max size 4MB.
Supported file type
doc/pdf/rtf)

No file selected.

Uploaded File: **Synopsis_Req.doc**

Remarks

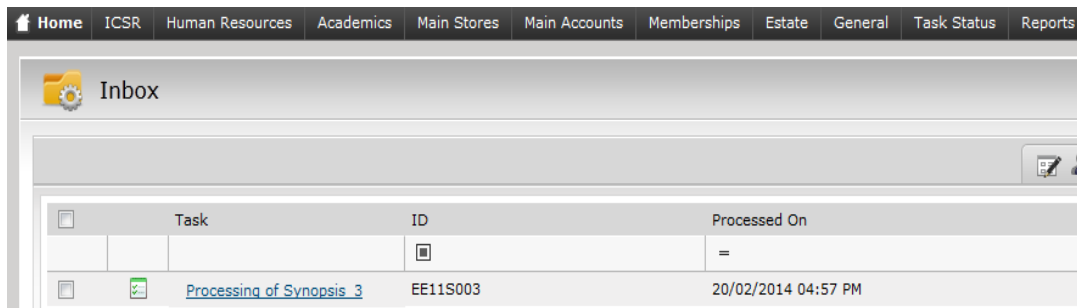
Abstract
(max 500 chars)

3. Click 'Task Status' link to view the status of the task that is submitted.

Home	Task Status Details			
Task Status	Process Name	Id	Approval Status	Remarks
	Synopsis	VLSI	Pending Guide Approval	Please find the attached synopsis

Guide Approval:

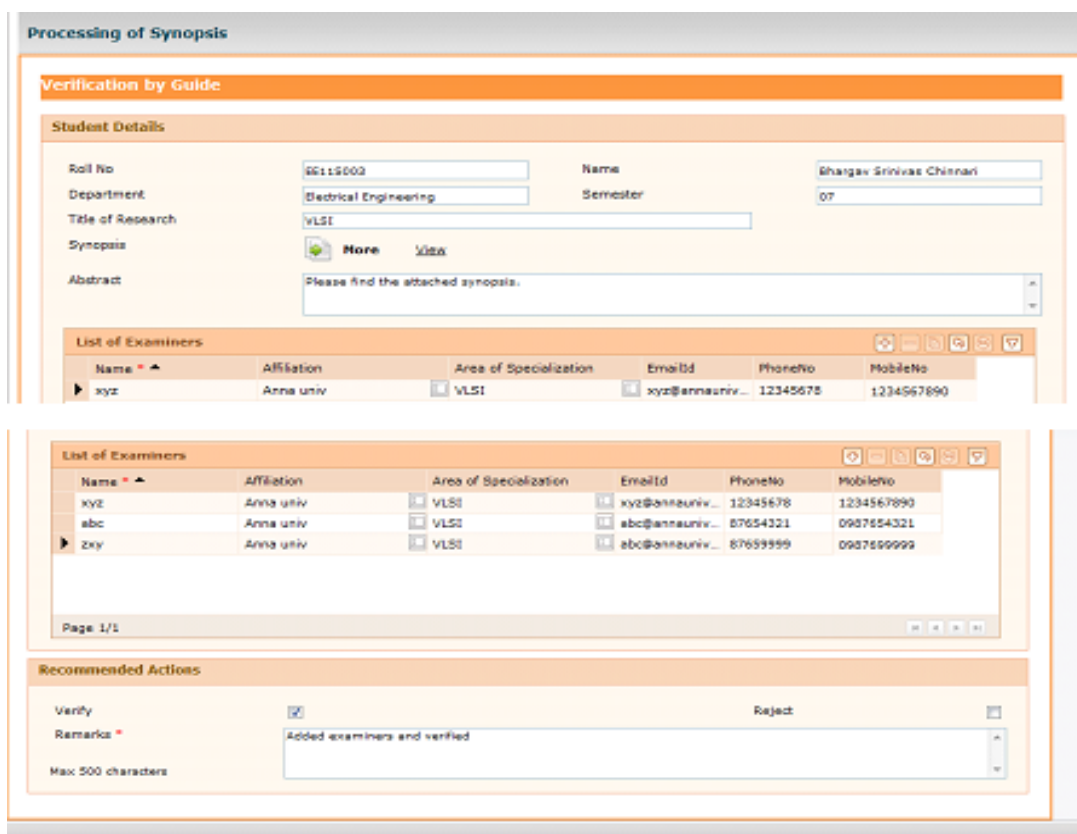
1. Scholars who have completed one year of course work and have 7.5 CGPA and above can submit synopsis. Guide can login workflow at <https://workflow.iitm.ac.in/employee> and review the submitted synopsis.



The screenshot shows the 'Inbox' section of a workflow system. It contains a table with the following data:



Task	ID	Processed On
Processing of Synopsis 3	EE11S003	20/02/2014 04:57 PM

2. Click '+' in the grid and enter the list of examiners (Min 3) with the details such as affiliation, area of specialization, email id and phone number.
3. click 'verify', enter remarks and submit.



The screenshot shows the 'Processing of Synopsis' form. It includes a 'Verification by Guide' section with student details and a 'List of Examiners' table.

Student Details

Roll No	EE11S003	Name	Bhargav Srinivas Chinnari
Department	Electrical Engineering	Semester	07
Title of Research	VLSI		
Synopsis	 		
Abstract	Please find the attached synopsis.		

List of Examiners

Name	Affiliation	Area of Specialization	EmailId	PhoneNo	MobileNo
xyz	Anna univ	VLSI	xyz@annauniv...	12345678	1234567890

Recommended Actions

Verify	<input checked="" type="checkbox"/>	Reject	<input type="checkbox"/>
Remarks	Added examiners and verified		
Max 500 characters			

HOD Approval:

1. HOD (as GTC/DCChairman) can select the examiners nominated by the guide .
2. Check the approve check box, enter remarks and click submit to forward the request to Dean Research.

Processing of Synopsis

Approval by Panel

Recommended Actions

Approve ☒

Remarks * Recommended examiners

Max 500 characters

Remarks Summary


Activity Name	Remarkd By	Remarks	Date of Remarks ▼
Verification by Guide	SRINIVASAN UMESH	approved	21-02-2014 11:59:59

Student Details

Roll No EE11S003 Name Bhargav Srinivas Chinnari

Department Electrical Engineering Semester 07

Title of Research VLSI

Synopsis  More [View](#)

Abstract Please find the attached synopsis.

List of Examiners

HOD Selection	Name ▲	Affiliation	Area of Specialization	EmailId	PhoneNo	MobileNo
<input checked="" type="checkbox"/>	abc	anna univ	VLSI	abc@au.ac.in	12345678	1234567890
<input checked="" type="checkbox"/>	pqr	UP	EE	pqr@UP.ac.in	98080808	8787878787
<input type="checkbox"/>	xyz	BU	EEE	xyz@BU.ac.in	87654321	0987654321

DEAN AR Approval:

1. Dean can approve the examiners recommended by the guide .
2. Check the approve check box, enter remarks and click submit to forward the request to AR/DR Research Unit.

Student Details

Roll No

EE11S003

Name

Bhargav Srinivas Chinnari

Department

Electrical Engineering

Semester

07

Title of Research

VLSI

Synopsis

More [View](#)

Abstract

Please find the attached synopsis.

List of Examiners

Approve	HOD Selection	Name ▲	Affiliation	Area of Specialization	EmailId	PhoneNo
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	abc	anna univ	VLSI	abc@au.ac.in	12345678
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	pqr	UP	EE	pqr@UP.ac.in	98080808
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	xyz	BU	EEE	xyz@BU.ac.in	87654321

AR/DR Verification:

1. After forwarding the requests to the examiners (offline process), check the forward final version checkbox, enter the date, enter remarks and click the submit button.

Processing of Synopsis

Recommended Actions

Forward Final Version

☒

Date of Forwarding *

07/06/2013

Remarks *

forwarded.

Max 500 characters

Remarks Summary

Activity Name	Remarked By	Remarks	Date of Remarks ▼
Approval by Dean	KRISHNAIAH K	approved by Dean.	07/06/2013 07:46:07
Approval by Panel	BHASKAR K	approved by HOD.	07/06/2013 07:35:25
Verification by Guide	MURUGANANDAM T M	verified.	07/06/2013 06:40:21