## Help Doc - Preparation of Slot Book

- 1. Login Workflow https://workflow.iitm.ac.in/employee/ Click Academics -> Preparation of Slot book menu
- 2. Select the period Ex: Jan-May 2020.
- 3. Select TTC member of your department from the list of faculty members displayed in the drop down.

| , IIT Madra   |                        |                               |                       |                 |               |                     | Search                                    |            | ٩          |
|---|------------------------|-------------------------------|-----------------------|-----------------|---------------|---------------------|---|------------|------------|
| Views Academics   | Human Resources        | Rain Dorms Minin Account      | eta Maenbershipa Gene | ral Task Status | KSR PO Report |                     |   |            |            |
| varation of SI  | lot Book               |                               |                       |                 |               |                     |   |            | HepOxe     |
| t Book Prepara  | ation                  |                               |                       |                 |               |                     |   |            |            |
| Period *  | JAIN-MARY              | 2020                          |                       |                 | TTC           | Aember *            | delect-                                   |            |            |
|   |                        |                               |                       |                 |               |                     | -Select-                                  | 1          |            |
| This course is avoid the second se | allable for 8Tech/DD s | itudents who joined aft       | ter 2015.             |                 |               |                     | 87 - AMAL KANTI - 208230                  |            |            |
|   |                        |                               |                       |                 |               |                     | 87 - ANUU CHADHA - 005030                 |            |            |
| Slot Details*   |                        |                               |                       |                 |               |                     | 87 - ATHI INAAAHANAN N - ODESCE           |            | + × -      |
| 6   | No *                   | The state of the state of the | Co. Transferrar Mills |                 | int Brown No. | Constitution of the | 81 - BASKAR R - 008259                    | <b>C40</b> | Allocation |
| Course No * Co  | ourse Name *           | Faculty Name *                | Co-Teaching Wit       | Sidt. Add. 5    | Hot Room No   | Coordinator         | 8T - CHANDRANALK - 008104                 | 00         | Allocation |
|   |                        |                               |                       |                 |               |                     | 87 - GOPILA KRSHNA A - 008346             |            |            |
|   |                        |                               |                       |                 |               |                     | 87 - GUHAN JANAAAAN - 008028              |            |            |
|   |                        |                               |                       |                 |               |                     | 87 - HAMSA PRINA MOHANA SUNDARAM - 008550 |            |            |
|   |                        |                               | No data found         |                 |               |                     | 87 - Himanohu Sinha - 008752              |            |            |
|   |                        |                               |                       |                 |               |                     | BT - KANTHEK RAMAAN - 008485              |            |            |
|   |                        |                               |                       |                 |               |                     | 81 - KARUNAGARAN D-DORDEA                 |            |            |
|   |                        |                               |                       |                 |               |                     | 87 - KESAWAN V - 008225                   |            |            |
|   |                        |                               |                       |                 |               |                     | BT - MACHULIKA DIKIT - 008304             |            |            |
|   |                        |                               |                       |                 |               |                     | BT - MAHALINGAM 5 - D08287                |            |            |

- 4. Click the '+' button in the grid. Type the course number. Course name will be auto populated.
- 5. If only one faculty teaches the course, then select the faculty name by

| Visuur Arzelamire    | clicking t                       | he 'Look                    | up'         |                   | icon.    | Click | OK af | er th        | e s | elec       | tio | n.       |          |                     |
|----------------------|----------------------------------|-----------------------------|-------------|-------------------|----------|-------|-------|--------------|-----|------------|-----|----------|----------|---------------------|
| eparation of Slo     | ot Book                          |                             |             | Real On Eport     |          | nome  | No.   | RI - BENER R |     |            |     |          |          | HelpDoc             |
| **This course is ava | lable for BTech/DD students who  | pjoined after 2015.         |             |                   |          |       |       |              |     |            |     |          |          |                     |
| Slot Details *       |                                  |                             |             |                   |          |       |       |              |     |            |     |          |          | ÷×.                 |
| Course No *          | Course Name *                    | Faculty Name *              |             |                   |          |       |       |              |     | **BTech/DD | COT | TOT. CAP | OUT. CAP | Allocation Type     |
| BT1020               | Material and Energy Balances     |                             | Lookup Re   | esults            |          |       |       |              |     | 6          | ٥   |          |          | 0 -Select-          |
| BT1010               | Life Sciences                    | I AM - SUJATHA N - 00826 [  |             |                   |          |       |       |              |     | V          |     | 40       | 0        | 400 Simple Random   |
| BT1020               | Material and Energy Balances     | 🔳 🛛 BT - GOPALA KRISHNA A [ | Name        |                   |          |       |       |              | ĥ.  | V          |     | 4        | 0        | 10 Simple Random    |
| BT3020               | Structural Biology               | I BT - GOPALA KRISHNA A     |             |                   |          |       |       |              |     | 7          |     |          | 5        | 0 Simple Random     |
| BT3110               | Biomolecular Analysis Laboratory | I BT - ANJU CHADHA - 005 (  | BT - AMA    | IL KANTI - 008220 | 1        |       |       |              | Ш   | V          |     | 4        | 0        | 0 CGPA              |
| BT6999               | Special Topics in Biotechnology  | I BT - KARUNAGARAN D - [    | BT - ANJU   | J CHADHA - 00501  | /10      |       |       |              | 11  | V          |     | 4        | 5        | 5 Stratified Random |
|                      |                                  |                             | BT - ATH    | NARAYANAN N -     | - 008518 |       |       |              | ш   |            |     |          |          |                     |
|                      |                                  |                             | BT - BAS    | KAR R - 008159    |          |       |       |              | 11  |            |     |          |          |                     |
|                      |                                  |                             | BT - CHAI   | NDRARAJ K - 008   | 3104     |       |       |              | ш   |            |     |          |          |                     |
| Page 1/1             |                                  |                             | BT - GOP    | ALA KRISHNA A -   | - 008146 |       |       |              |     |            |     |          |          | N 4 > N             |
|                      |                                  |                             | Page 1 of 4 | 41                |          |       |       |              | н   |            |     |          |          |                     |
|                      |                                  |                             |             |                   |          |       |       |              | - 1 |            |     |          |          |                     |
| Please press SAVE    | and HOLD before proceeding Fac   | ulty Slot Clash Check       |             |                   |          |       |       |              |     |            |     |          |          |                     |
|                      |                                  |                             |             |                   |          |       |       | UK Can       | cel |            |     |          |          |                     |
|                      |                                  |                             | -           |                   |          |       |       |              |     |            |     |          |          |                     |

- 6. If multiple faculty members teaches the same course, then click the link, '**co-taught with'** which is the next column to the faculty name.
- Select the faculty members using the check box. Make sure to select the <u>'coordinator'</u> in the same screen. Click 'Back' button to go back to main screen.

644, ED - SANKARA J SUBRAMANIAN

| 0. 14                   | curry curr un |              |                              |
|-------------------------|---------------|--------------|------------------------------|
| Multi Faculty Selection |               |              |                              |
| Co-Teaching Fac         | ulty          |              |                              |
| Course No               | BT1020        | Course Name  | Material and Energy Balances |
| Slot                    |               | Addl. Slot   |                              |
| Faculty Name            | 3 selected -  | Co Ordinator | BT - GOPALA KRISHNA A - 0081 |

8. Faculty can also be searched by their name.

- RAMASUBBA REDDY M - 002494 - SUBHADEEP BANERJEE - 008478 - SANKARA J SUBRAMANIAN - 008360 - TUHIN SUBHRA SANTRA - 008754 - VENKATESH BALASUBRAMANIAN - 008106

Selected Faculty

- 9. Enter slot, additional slot if any (if the course is spanning to multiple slots), CC chair person for grade approval, check B.Tech/DD flag if the course is offered for B.Tech/DD 2015 batch onwards as **elective**, Tot. Cap, Out. Cap (Total capacity and Outside department capacity) and Allocation type.
- 10. The tot. cap, out.cap and allocation type fields will be disabled if the course is not offered for B.Tech/DD as elective.

Please note that this Total capacity is ONLY for B.Tech/DD 2015 batch onwards elective allocation. The number of students registering may be more than this number as the course may get registered as CORE course or as elective by older batch students or students from other PG programs.

| e     | IIT Madras      | 1                                |             |                          |       |                          |          |            |         |       |                          |                         |            |     |          | Search   |            |        | ٩  |
|-------|-----------------|----------------------------------|-------------|--------------------------|-------|--------------------------|----------|------------|---------|-------|--------------------------|-------------------------|------------|-----|----------|----------|------------|--------|----|
| Tasks | Views Academics | Human Resources Main Stores N    | lain Ac     | counts Memberships Gener | el Tr | ask Status 🛛 ICSR PO Rep | wrt      |            |         |       |                          |                         |            |     |          |          |            |        |    |
| Pre   | paration of Sl  | ot Book                          |             |                          |       |                          |          |            |         |       |                          |                         |            |     |          |          |            | HelpD  | oc |
| s     | ot Book Prepara | tion                             |             |                          |       |                          |          |            |         |       |                          |                         |            |     |          |          |            |        |    |
|       | Period *        | JAN-MAY 202                      | )<br>joined | after 2015.              |       |                          |          |            |         | TTC M | mber *                   | BT - BASKAR R - 008159  |            |     |          | -        |            |        |    |
|       | Slot Details •  |                                  |             |                          |       |                          |          |            |         |       |                          |                         |            |     |          |          |            | +>     | t  |
|       | Course No *     | Course Name *                    |             | Faculty Name *           |       | Co-Teaching With         | Slot •   | Addl. Slot | Room No |       | Coordinator              | CC Chair                | **BTech/DD | сот | TOT. CAP | OUT. CAP | Allocatio  | n Type | -  |
|       | BT1020          | Material and Energy Balances     |             | BT - GOPALA KRISHNA A 🔳  | 8     | Co-Teaching With         | -Select- |            |         |       | BT - GOPALA KRISHNA A 🛄  | -Select-                |            |     | 0        | D        | -Select-   |        |    |
|       | BT1010          | Life Sciences                    | 1           | AM - SUJATHA N - 00826 🗔 | 2     | Co-Teaching With         | в        |            |         |       | BT - CHANDRARAJ K - 00 🗔 | EE - SARATHI R - 000032 | 7          | 1   | 400      | 400      | Simple Ra  | ndom   |    |
|       | BT1020          | Material and Energy Balances     |             | BT - GOPALA KRISHNA A 🗔  | 2     | Co-Teaching With         | в        |            |         |       | BT - GOPALA KRISHNA A    | BT - HAMSA PRIYA MOHAN  | A: 🔽       |     | 40       | 10       | Simple Ra  | ndom   |    |
|       | BT3020          | Structural Biology               |             | BT - GOPALA KRISHNA A    | 2     | Co-Teaching With         | 82       |            |         |       | BT - GOPALA KRISHNA A    | BT - HAMSA PRIYA MOHAN  | A: 📝       |     | 35       | 0        | Simple Ra  | ndom   |    |
|       | BT3110          | Biomolecular Analysis Laboratory |             | BT - ANJU CHADHA - 005 🔲 | đ     | Co-Teaching With         | R        | S          |         |       | BT - ANJU CHADHA - 005 🗔 | BT - HAMSA PRIYA MOHAN  | A: 🗹       |     | 40       | 0        | CGPA       |        |    |
|       | BT6999          | Special Topics in Biotechnology  | 1           | BT - KARUNAGARAN D - 🔲   | 2     | Co-Teaching With         | XX       |            |         |       | BT - KARUNAGARAN D - I 🔳 | BT - HAMSA PRIYA MOHAN  | A: 🔽       |     | 45       | 5        | Stratified | Random |    |
|       | Down 414        |                                  |             |                          |       |                          |          |            |         |       |                          |                         |            |     |          |          |            |        |    |

- 11. Click the 'Save and Hold' button in between your work frequently. If you leave the workflow logged in for sometime, kindly logout and login back. Pickup your saved SLOTBOOK task from 'TASKS' page to continue.
- 12. If you want to check whether any slot clash is there for the faculty members, click 'Save and Hold' and then press the slot clash button to download the excel file. The file will be saved in your 'Downloads' folder.

| Cours       | e No *      | Course Nan   | ne * Faculty Name *  | Co-Teaching With | Slot *   | Addl, Slot | Room No |   | Coordinator                | CC Chair *              | **BTech/DD | COT | TOT, CAP | OUT. CAP | Allocation Type       |
|-------------|-------------|--------------|--|------------------|----------|------------|---------|---|----------------------------|-------------------------|------------|-----|----------|----------|-----------------------|
| BT102       | 20          | Material an  | Opening FACULTY_SLOTCLASH.xls                                | With             | -Select- |            |         | I | BT - GOPALA KRISHNA A 🗔    | -Select-                |            |     | 0        | 0        | -Select-              |
| BT101       | 10          | Life Science | You have chosen to open:                                     | With             | в        |            |         | I | BT - CHANDRARAJ K - 00 🗔   | EE - SARATHI R - 000032 | V          |     | 400      | 400      | Simple Random         |
| BT102       | 10          | Material an  | FACULTY_SLOTCLASH.xls  | With             | 8        |            |         |   | BT - GOPALA KRISHNA A      | BT - HAMSA PRIYA MOHANA | . V        |     | 40       | 10       | Simple Random         |
| BT302       | 80          | Structural B | which is: Microsoft Office Excel 07, 2002 Worksheet (6.5 KB) | With             | 82       |            |         |   | BT - GOPALA KRISHNA A      | BT - HAMSA PRIYA MOHANA | . V        |     | 35       | 0        | Simple Random         |
| BT311       | 10          | Biomolecul   | 1011, PR00-20-24-2-20  | With             | R        | s          |         |   | BT - ANUU CHADHA - 005 🗆 🗉 | BT - HAMSA PRIYA MOHANA | : V        |     | 40       | 0        | CGPA                  |
| BT695       | 99          | Special Topi | What should Firefox do with this file?                       | With             | ж        |            |         |   | BT - KARUNAGARAN D - I 🗔   | BT - HAMSA PRIYA MOHANA | · •        |     | 45       | 5        | Stratified Random     |
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| Page 1/1    |             |              |  | Cancel           |          |            |         |   |                            |                         |            |     |          |          | нчьн                  |
|             |             |              |  |                  |          |            |         |   |                            |                         |            |     |          |          |                       |
|             |             |              |  |                  |          |            |         |   |                            |                         |            |     |          |          |                       |
| *Please pro | ess SAVE ar | nd HOLD be   | fore proceeding Faculty Slot Clash Check                     |                  |          | Slot Check |         |   |                            |                         |            |     |          |          |                       |
|             |             |              |  |                  |          |            |         |   |                            |                         |            |     |          |          |                       |
|             |             |              |  |                  |          |            |         |   |                            |                         |            |     |          |          |                       |
| Recomme     | nded Acti   | ions         |  |                  |          |            |         |   |                            |                         |            |     |          |          | -                     |
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| -           | -           | _            |  |                  | _        |            |         |   |                            |                         |            |     |          | ~        |                       |

- 13. Enter remarks and click the submit button once the slot book preparation is complete.
- 14. System will display error if the course is entered more than once and offered in the same slot. Please delete the additional records by selecting the record (in the left most column of the table) and use the '**Co-taught** with' for entering multiple faculty names.

## Interpretation of data in Excel file:

- 1. If a slot is marked in RED with a course number and a slot in brackets, then the faculty is teaching a course in 2 slots with the same time period. Ex : A and A1 slot have the same time period. Hence both are marked in Red here.
- 2. If a slot is marked in GREEN without a course number, then it means the faculty is busy in that slot with another course and hence he/she should not be allocated course in that slot.

Ex: D and D1. Faculty is taking a course in D1, hence D is marked in Green here.



## TTC member Approval:

- 1. Login Workflow https://workflow.iitm.ac.in/employee/
- 2. Go to Tasks page and click the ID column.
- 3. The slot book will be editable for TTC member. The features and validations are same as of the department staff.
- 4. TTC member can check the 'incomplete data' and send the task back to department staff for corrections as well.
- 5. After the review, check the approve check box and click the submit button. It will be routed to TTC chairperson.
- 6. TTC member also have the option to click and download the 'Slot check' excel file.

| ion.   |   |  |  |                 |                      |  |  |   |  |  |   |
|--|---|--|--|-----------------|----------------------|--|--|---|--|--|---|
|  |   | ID   |  |                 |                      | TASK NAME  |  |   |  | PR                                       | OCESSED ON  |
| ~  | BT  |  |  | Prepa           | ration of Slot Book_ | _2816  |  |   | 18-10-2019 12:16:54  |  |   |
| pprove<br>emarks   | Corrected and   | 2<br>approved  |  |                 |                      |  |  |   | Incomplete D   | Data                                     |   |
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| <ul> <li>Sasirekha</li> <li>Initiated</li> </ul>   | a € Slot Book Preparation   |  |  |                 |                      |  |  |   |  |  | 18-10-2019 12:06:5  |
|  |   |  |  |                 |                      |  |  |   |  |  |   |
| od •<br>course is ava  | JAN-<br>allable for BTech/DD studer   | MAY 2020<br>ts who joined after 2015.  |  |                 |                      | TTC Member *   | BT - BAS   | KAR R - 008159  |  |  |   |
| od *<br>course is ava<br>Details *   | JAN-  | MAY 2020<br>ts who joined after 2015.  |  |                 |                      | TTC Member *   | BT - BAS   | KAR R - 008159  |  |  | + x   |
| d *<br>course is ava<br>letails *<br>ourse No *  | JAN-<br>allable for BTech/DD studer<br>Course Name *  | MAY 2020<br>ts who joined after 2015.<br>Faculty Name *  | Co-Teaching Wi Slot *  | Addl. Slot      | Room No              | TTC Member *<br>Coordinator  | 87 - BAS<br>CC Chair *   | KAR R - 008159  | OF TOT. CAP  | •<br>OUT. CAP                            | + ×<br>Affiscation type   |
| d *<br>course is ava<br>tetails *<br>surse No *<br>f1010   | JAN-<br>allable for BTech/DD studen<br>Course Name *<br>Life Sciences   | MAY 2020<br>Is who joined after 2015.<br>Faculty Name *  | Co-Teaching Wi Slot*   | Addl. Slot      | Room No              | TTC Member *<br>Coordinator  | BT - BAS<br>CC Chair •<br>EE - SARATHI R - 000032  | (AR R - 008159<br>**BTech/DD (<br>2) [  | 0T TOT. CAP<br>400   | •<br>OUT. CAP<br>400                     | + ×<br>Allocation Type<br>Simple Random   |
| d *<br>course is ava<br>tetails *<br>nurse No *<br>c1010<br>c1020  | 3AN-<br>allable for BTech/DD studer<br>Course Name *<br>Life Sciences   | MAY 2020<br>Is who joined after 2015.<br>Faculity Name *<br>12 AM - Sulati-in N - 08226 [2]<br>23 DT - GOPALA KREHMAA (2)  | Co-Teaching Wi Stot *  | Addl. Slot      | Room No              | TTC Member *           Coordinator           1         81 - CANDORARI K - 00           2         87 - CORILA KESINIA A   | BT - BAS<br>CC Chair *<br>EE - SARATHI R - 000032<br>BT - HAMSA PRIVA MOH  | <pre>KAR R - 008159 **BTech/DD C Z</pre>                                      | 07 107. CAP<br>400<br>40                                     | •<br>OUT. CAP<br>460<br>10               | Alsocation type<br>Simple Random<br>Simple Random   |
| d *<br>course is ava<br>Details *<br>course No *<br>coorse No *<br>coorse No *<br>coorse No *<br>coorse No *<br>coorse No *<br>coorse No *   | 3AN-<br>allable for BTech/DD studer<br>Course Name *<br>Life Sciences<br>Material and Energy Balk<br>Structural Biology   | MAY 2020<br>ts who joined after 2015.<br>Гасийр Name *<br>Σ Ам - Sulati-k N - 00826 []<br>Ξ 87 - GOPALA KRISHNA A []<br>Σ 87 - GOPALA KRISHNA A []   | Co-Teaching Wi Slot*<br>Co-Teaching Wi Slot*<br>Co-Teaching Y 8<br>Co-Teaching Y 8<br>Co-Teaching Y 82   | Addl. Slot      | Room No              | TTC Member *           ©           0         87 - CMARDARAL K-00           0         87 - CMARDARAL K-00           0         87 - CORAL ARSIMA A           0         87 - CORAL ARSIMA A   | BT - BAS<br>CC Chair *<br>EE - SARATH R - 000012<br>BT - HAMSA PRIYA MOR<br>BT - HAMSA PRIYA MOR   | <pre>KAR R - 008159 **BTech/DD  2 2 3 3 3 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4</pre> | 01 TOT, CAP<br>400<br>401<br>401<br>35                       | •<br>OUIL CAP<br>400<br>10<br>0          | + X<br>Adocation Type<br>Simple Random<br>Simple Random<br>Simple Random                        |
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| d *<br>course is ava<br>Petails *<br>curse No *<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>footo<br>foo | 3444-<br>shilable for 81tech/D0 student<br>Course Name *<br>Life Sciences Course<br>Structural Biology Course<br>Structural Biology Course<br>Structural Biology Course<br>Structural Biology Course<br>Special Topers in Biolech | ANY 2020<br>Faculty Name *<br>1 AN - SUATY N - 0025 [2<br>2 PT - 0074A - ARSIMA A [2]<br>2 PT - 0074A - ARSIMA A [2]<br>2 PT - 0074A - ARSIMA - 05 [2]<br>2 PT - 4ARUMAGAAN 0 - [2]  | Co-Teaching Will Set *<br>To Co-Teaching ¥ =<br>To Co-Teaching ¥ =   | Addi. Slot<br>S | Room No              | TTC Member *           000000000000000000000000000000000000  | ET - BAS<br>CC Chair *<br>ET - BARSA FRIVA MOR<br>ST - HAMSA PRIVA MOR<br>ET - HAMSA PRIVA MOR<br>ET - HAMSA PRIVA MOR<br>ET - HAMSA PRIVA MOR | **BTech/DD C<br>20 1<br>20 1<br>20 1<br>20 1<br>20 1<br>20 1<br>20 1<br>20 1  | 01 TOT, CAP<br>400<br>35<br>40<br>40<br>40<br>40<br>40<br>45 | •<br>OUT.CAP<br>400<br>10<br>0<br>0<br>5 | Asciation type<br>Single Random<br>Simple Random<br>Dimple Random<br>Copie<br>Stantified Random |

## TTC Chairman Approval:

- 1. Login Workflow https://workflow.iitm.ac.in/employee/
- 2. Go to Tasks page and click the ID column
- 3. Please review the slot book, check approve check box and click submit button.

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