

## Delegate Task-(GEN-DT-001)

Staff	<div data-bbox="619 344 775 463">Assign Alternate Staff during Leave</div>
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### Delegation Rights and Role details :

Director ----> Deputy Director

Deputy Director ----> Director

Dean ----> Other Dean's

Registrar ----> Deputy Registrar

Deputy Registrar ----> Assistant Registrar

HOD----> Faculties in same Department

Faculty Advisor ----> Faculties in same Department

SPC Chairman ----> SPC Members

CPC Chairman ----> CPC Members

Superintendent ----> Assistant Registrar ( Only for Admin, Accounts, Academics & Stores)

CCOM ----> CCOM Members

SAIF ----> SAIF Members